

MEETING HELD APRIL 29, 2015

A meeting of the Board of Trustees of the Village of Port Chester, New York, was held on Wednesday, April 29, 2015, , in the Court Room of the Police Headquarters Building, 350 North Main Street, Port Chester, New York, with Mayor Dennis G. Pilla presiding.

Present in addition to Mayor Pagano, were Trustees Gregory Adams, Daniel Brakewood, Saverio Terenzi, Luis Marino and Gene Ceccarelli.

It should be noted that Trustee Joseph Kenner was absent.

Also present were: Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto; Village Treasurer, Leonie Douglas; Chief of Police (arrived at 7:12 p.m.), Richard Conway and Christopher Ameigh Administrative Aide to the Village Manager.

On motion of Trustee Brakewood, seconded by Trustee Adams the meeting was declared opened at 7:07 p.m.

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pilla

NOES: None.

ABSENT: Trustee Kenner.

DATE: April 29, 2015

Motion to Add-On an Executive Session

Mayor Pilla asked for a motion to add-on an executive to consult with Village Attorney regarding a matter in the fire department.

On motion of TRUSTEE MARINO, seconded by TRUSTEE BRAKEWOOD, the motion received a unanimous vote of those present.

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pilla

NOES: None.

ABSENT: Trustee Kenner.

DATE: April 29, 2015

MOTION FOR EXECUTIVE SESSION

At 7:09 p.m., on motion of TRUSTEE CECCARELLI, seconded by TRUSTEE MARINO the Board adjourned into an executive to consult with Village Attorney regarding a matter in the fire department.

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pilla

NOES: None.

ABSENT: Trustee Kenner.

DATE: April 29, 2015

Also present were: Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto and Christopher Ameigh Administrative Aide to the Village Manager.

No action was taken in executive session.

At 7:12 p.m., a motion to come out of executive session was made by TRUSTEE MARINO, seconded by TRUSTEE ADAMS, the Board of Trustees closed the executive session.

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pilla

NOES: None.

ABSENT: Trustee Kenner.

DATE: April 29, 2015

PUBLIC COMMENTS

Mayor Pilla asked if there was anyone from the audience who would like to make any public comments.

Comments were made by:

Mr. Richard Abel commented on the length of a parking space. Attorney Cerreto commented this will be included in the local law.

RESOLUTIONS

RESOLUTION #1

SETTING A PUBLIC HEARING TO CONSIDER A LOCAL LAW WITH
REGARD TO PARKING SPACE OBSTRUCTION PERMITS

On motion of TRUSTEE BRAKEWOOD, seconded by TRUSTEE TERENZI, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that the Board of Trustees of the Village of Port Chester sets a public hearing on Monday, May 18, 2015 at 7:00 P.M., or as soon thereafter at the Port Chester Justice Courtroom, 2nd Floor, 350 North Main Street, Port Chester, to consider the advisability of a public hearing to amend the Code of the Village of Port Chester, Chapter 319, Vehicles and Traffic, and Chapter 175, Fees, with regard to parking space obstruction permits.

APPROVED AS TO FORM:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pilla

NOES: None.

ABSENT: Trustee Kenner.

DATE: April 29, 2015

RESOLUTION #2

ADJUSTING PARKING VIOLATION FINES

On motion of TRUSTEE TERENZI, seconded by TRUSTEE BRAKEWOOD, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that the Code of the Village of Port Chester, Chapter 319-91 Schedule XXX: Fines, be amended as follows:

Section A. Fines for violations.

Violation	Fine
12 inches from curb	[\$15] <u>\$25</u>
Abandoned car, 24 hours	[\$75] <u>\$125</u>
Blocked driveway	[\$50] <u>\$60</u>
Blocked intersection	\$75
Commercial vehicle	[\$30] <u>\$60</u>

Violation	Fine
Double parking	[\$75] <u>\$80</u>
Expired inspection	[\$75] <u>\$80</u>
Expired meter	\$25
Expired registration	[\$75] <u>\$80</u>
Fire hydrant	[\$125] <u>\$135</u>
Fire zone	[\$125] <u>\$135</u>
Handicapped parking	[\$75] <u>\$125</u>
Left of curb	\$75
Limited time parking	\$25
Loading zone	[\$25] <u>\$50</u>
Nighttime parking prohibited	\$25
No parking to corner	[\$20] <u>\$50</u>
No permit	[\$40] <u>\$60</u>
No stopping	[\$20] <u>\$35</u>
Overtime parking	\$25
Parked in bus stop	[\$50] <u>\$60</u>
Parked in crosswalk	[\$50] <u>\$60</u>
Parked on sidewalk	[\$50] <u>\$60</u>
Parking at broken meter	\$20
Prohibited parking	[\$25] <u>\$50</u>
Rear wheel to curb	[\$20] <u>\$25</u>
Snow ordinance	\$15
Special no parking area, minimum	[\$50] <u>\$55</u>
Special purpose parking	\$75
Street cleaning	\$20
Taxis only	[\$20] <u>\$30</u>
Tow-away zone	\$75

RESOLVED, that the date of this resolution is effective upon the direction of the Village Manager.

APPROVED AS TO FORM:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pilla

NOES: None.

ABSENT: Trustee Kenner.

DATE: April 29, 2015

RESOLUTION #3

ADJUSTING GREEN & SOLID WASTE FEES

On motion of TRUSTEE BRAKEWOOD, seconded by TRUSTEE ADAMS, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that the Code of the Village of Port Chester, Chapter 175: Fees, be amended as follows:

Chapter 275, Solid Waste

Use of dumping facilities	§ 275-9K	
Minimum charge up to 1,000 pounds	[\$100]	<u>\$ 110</u>
1,000 pounds to 1,999 pounds	[\$100]	<u>\$ 110</u>
2,000 pounds to 2,500 pounds	[\$120]	<u>\$ 112</u>
2,501 pounds to 3,000 pounds	[\$140]	<u>\$ 114</u>
3,001 pounds to 3,500 pounds	[\$160]	<u>\$ 116</u>
3,501 pounds to 4,000 pounds	[\$200]	<u>\$ 220</u>
4,001 pounds to 5,000 pounds	[\$220]	<u>\$ 222</u>
Over 5,000 pounds	[\$280]	<u>\$ 228</u>
Use of dumping facilities - Green Waste	§ 275-9K	
Per ton	Prorated at [\$50] <u>\$55</u> per ton	

and, be it, further

RESOLVED, that this resolution shall be effective on June 1, 2015.

APPROVED AS TO FORM:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pilla

NOES: None.

ABSENT: Trustee Kenner.

DATE: April 29, 2015

RESOLUTION #4

**RESOLUTION
ADOPTION OF BUDGET FOR FY 2015-2016**

On motion of TRUSTEE BRAKEWOOD, seconded by TRUSTEE ADAMS, the following resolution was adopted as amended by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Board of Trustees of the Village of Port Chester held a public hearing on the proposed Budget for the Village of Port Chester on April 13, 2015, for the fiscal year beginning June 1, 2015 and ending May 31, 2016, pursuant to the published notice of such public hearing and has heard all persons who desired to present comments with respect to such Budget; and

WHEREAS, at meetings of the Board of Trustees held on April 14, 2015, April 16, 2015, April 21, 2015 and April 28, 2015, the Village Manager's tentative budget was read and considered; and

WHEREAS, at a meeting of the Board of Trustees held on April 29, 2015, the Village Manager's tentative budget was amended as reflected in the annexed schedule for a total increase in estimated revenues in the amount of \$497,070, and a total increase in appropriations in the amount of \$317,212. Now, therefore, be it

RESOLVED, that the following Budget is hereby adopted as the Budget for said Village of Port Chester, New York, for the Fiscal Year beginning June 1, 2015 and ending May 31, 2016, and that the several sums in said Budget, as amended, shall be and become appropriated for the several departments, offices and purposes as specified in said Budget:

Budget for the Village of Port Chester, New York for the
Fiscal Year Beginning June 1, 2015 and Ending May 31, 2016

GENERAL FUND EXPENDITURES	\$38,913,621
GENERAL FUND OTHER REVENUES	\$15,607,970
APPROPRIATED FUND BALANCE – UNASSIGNED	\$135,636
APPROPRIATED WORKERS COMP. RESERVE	\$150,000
APPROPRIATED DEBT SERVICE RESERVES	\$50,000
AMOUNT TO BE RAISED BY PROPERTY TAXES	\$22,913,160
SPECIAL ASSESSMENT – DEMOLITION	\$30,070
DEBT SERVICE FUND APPROPRIATION	\$250,000
SPECIAL ASSESSMENT SIDEWALK BETTERMENT PROGRAM PHASE 1 & 2	\$26,785

APPROVED AS TO FORM:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pilla

NOES: None.

ABSENT: Trustee Kenner.

DATE: April 29, 2015

VILLAGE OF PORT CHESTER AMENDMENTS TO FY 2015-16 TENTATIVE BUDGET APRIL 29, 2015						
EXPENDITURE REDUCTION	TENTATIVE BUDGET	ADOPTED BUDGET	CHANGE	G/L CODE	G/L NAME	EXPLANATION
Justice Court	\$ 35,000	\$ 10,000	\$ (25,000)	1.1110.408	O/C Court Reporter	Decrease Court Steno Services
Village Manager	\$ 10,920	\$ -	\$ (10,920)	1.1230.111	Personnel P/T	Decrease
Human Resources	\$ 50,000	\$ 30,000	\$ (20,000)	1.1240.111	Personnel P/T	Decrease
Village Clerk	\$ 9,000	\$ 5,000	\$ (4,000)	1.1410.411	Code Book Subscriptions	Decrease
Village Clerk	\$ 20,000	\$ 15,000	\$ (5,000)	1.1410.476	Publication of Notices	Decrease - one official Newspaper
Engineering	\$ 50,000	\$ 20,000	\$ (30,000)	1.1440.400	Engineer Contractual	Decrease
Information Tech. & Communications	\$ 60,000	\$ 40,000	\$ (20,000)	1.1650.200	Equipment	Decrease - Move to Capital Plan
Information Tech. & Communications	\$ 72,300	\$ 60,300	\$ (12,000)	1.650.411	Computer Services	Decrease
Animal Control	\$ 10,000	\$ 6,000	\$ (4,000)	1.3510.400	Animal Control	Decrease
Transfer Station	\$ 240,000	\$ 200,000	\$ (40,000)	1.9280.449	Dump Fees-Organic Waste	Decrease
TOTAL EXPENDITURE REDUCTIONS			\$ (170,920)			
EXPENDITURE ADDITIONS						
Justice Court	\$ 658,655	\$ 683,655	\$ 25,000	1.1110.100	Personnel Services	Add New Judge
Justice Court	\$ 13,455	\$ 26,455	\$ 13,000	1.1110.111	Personnel - P/T	Add New Intermediate Clerk
Justice Court	\$ 178,500	\$ 200,000	\$ 21,500	1.1110.491	Ticket Collection Charges	Increase
Law	\$ 84,000	\$ 106,000	\$ 22,000	1.1420.493	Prosecutorial Services	Increase - due to new Judge
Engineering	\$ -	\$ 120,000	\$ 120,000	1.1440.100	Personnel Services	Add New Engineer
Taxes-Village Property	\$ 119,000	\$ 122,000	\$ 3,000	1.1950.479	Taxes-Village Property	Increase in tax rates for School/Town/Cnty
Contingent Account	\$ 276,897	\$ 300,000	\$ 23,103	1.1890.400	Contingency Account	Increase
Police	\$ 6,468,812	\$ 6,579,984	\$ 111,172	1.3120.100	Personnel Services	Add 2 New Police Officers
Police Civilian Personnel	\$ 90,000	\$ 98,000	\$ 8,000	1.3127.112	School Crossing Guards	Rate Increase
Parks	\$ 75,000	\$ 125,000	\$ 50,000	1.7110.108	Seasonal P/T	Increase
Marina	\$ -	\$ 10,000	\$ 10,000	1.7230.108	Seasonal P/T	Add New Harbor Master
Library	\$ 983,143	\$ 990,000	\$ 6,857	1.7410.400	Library Contract	Add Library Audit Fee
Commissions	\$ 1,000	\$ 1,500	\$ 500	1.8010.400	Contractual	Beautification Expenditures
Planning & Development	\$ -	\$ 24,000	\$ 24,000	1.8020.400	Contractual	Add-Grant Writer
Refuse & Recycling	\$ 50,000	\$ 100,000	\$ 50,000	1.8160.108	Personnel - Seasonal	Increase
TOTAL EXPENDITURE ADDITIONS			\$ 488,132			

<u>REVENUE REDUCTIONS</u>						
Green Waste Tip Fees	428000	380000	\$ (48,000)	1.1.2132	DECREASE-BUDGET WORKSHOP	DECREASE \$78,000, INCREASE \$30,000
TOTAL REVENUE REDUCTIONS			\$ (48,000)			
<u>REVENUE ADDITIONS</u>						
Special Assessment	\$ -	\$ 30,070	\$ 30,070	1.1.1030	INCREASE-169 FAIRVIEW DEMOL	
Sales Tax Revenue	\$ 4,260,000	\$ 4,310,000	\$ 50,000	1.1.1120	INCREASE - BUDGET WORKSHOP	
Fire Inspection Fees	\$ 175,000	\$ 185,000	\$ 10,000	1.1.1540	INCREASE - BUDGET WORKSHOP	
Safety Inspection/Occupancy	\$ 48,000	\$ 53,000	\$ 5,000	1.1.1563	INCREASE - BUDGET WORKSHOP	
Parking Meter Fees	\$ 1,414,600	\$ 1,434,600	\$ 20,000	1.1.1740	INCREASE IN METER BAGS FEES	
Day Camp Fees	\$ 95,000	\$ 105,000	\$ 10,000	1.1.2008	INCREASE - BUDGET WORKSHOP	
Permits/Sidewalks Obstruction	\$ 40,000	\$ 50,000	\$ 10,000	1.1.2594	INCREASE - BUDGET WORKSHOP	
Permits/Street Openings	\$ 50,000	\$ 60,000	\$ 10,000	1.1.2596	INCREASE - BUDGET WORKSHOP	
Fines Fees & Forfeited Bail	\$ 2,300,000	\$ 2,550,000	\$ 250,000	1.1.2610	INCREASE IN PARKING FINES	
Appropriated W. C. Reserves	\$ 50,000	\$ 150,000	\$ 100,000	1.1.4996	INCREASE - BUDGET WORKSHOP	
Engineering Fees	\$ -	\$ 50,000	\$ 50,000		Added - New Fees	
		\$ -	\$ -			
TOTAL REVENUE INCREASE			\$ 545,070			
<u>NET BUDGET ADJUSTMENTS</u>						
EXPENDITURE CHANGE			\$ 317,212	INCREASE	\$	38,913,621
REVENUE CHANGE			\$ (497,070)	INCREASE		
TOTAL BUDGET ADJUSTMENT			\$ (179,858) *			

RESOLUTION #5

ESTABLISHING A SEWER RENT RATE

FOR FY 2015-2016

On motion of TRUSTEE ADAMS, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, Article 14-F of the New York General Municipal Law authorizes municipalities to establish a system of user fees, or sewer rents; and

WHEREAS, in the exercise of such statutory authority, the Board has adopted a local law establishing a system of sewer rents using water consumption as a basis for calculating same; and

WHEREAS, the Village Manager has provided the proposed sewer rent rate for FY 2015-2016 to the Board of Trustees, that being \$1.379169/CCF of water consumption; and

WHEREAS, as required by law, the Board has conducted a public hearing on April 13, 2015 wherein all interested parties were given an opportunity to be heard. Now, therefore, be it

RESOLVED, that the Board of Trustees hereby establishes the sewer rent rate for FY 2015-2016 at \$1.379169/CCF of water consumption.

APPROVED AS TO FORM:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pilla

NOES: None.

ABSENT: Trustee Kenner.

DATE: April 29, 2015

PUBLIC COMMENTS AND BOARD COMMENTS

Mayor Pilla asked if there was anyone from the audience who would like to make any public comments.

Public (none)

Board

Trustee Adams commented staff did a great job with the budget considering there was a change of Mayors during the budget process.

Trustee Brakewood commented on the great job on the budget.

Trustee Terenzi commented that he was pleased with the budget.

Trustee Marino commented we all worked together and thanked the staff for the good work on the budget.

Trustee Ceccarelli thanked the staff and the board for a collaborative effort in putting the budget together.

Mayor Pilla thanked the staff and Trustee Terenzi for their work in putting together the budget.

At 7:56 p.m., on motion of TRUSTEE MARINO, seconded by TRUSTEE CECCARELLI, the meeting was closed.

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pilla

NOES: None.

ABSENT: Trustee Kenner.

DATE: April 29, 2015

Respectfully submitted,

Janusz R. Richards
Village Clerk